

The Botanical Art Worldwide Exhibition

Exhibition Dates: 15th to 21st May 2025

Location: The Custom House Gallery, 65 - 67 Commercial St, Edinburgh EH6 6JE

General exhibition instructions

The Botanica Scotia Committee welcome your entries for the Worldwide Day of Botanical Art.

The committee and selection panel of jurors reserve the right to refuse space to an applicant whose work they consider does not meet the criteria of the exhibition as set out in the Guidelines to Artists on the Botanica Scotia web site located at <https://botanicascotia.uk/wp-content/uploads/2024/03/Botanica-Scotia-Guidelines-for-Artists-Jan-24.pdf>

Selection into the online exhibition will be based on the scanned images of unframed paintings. If these paintings are then framed according to the guidelines in <https://botanicascotia.uk/illustration-sizes-and-framing-requirements/> they will be hung in the physical exhibition.

Entry fees must be paid along with application forms. This can be via cheque posted to Valerie Gordon, 27 Blinkbonny Road, Ravelston, Edinburgh, EH4 3 HY or by bank transfer to Scottish Society of Botanical Artists (sort code 80-22-60, account number 13727960) **using reference 'your surname' followed by BAW25**. This is a non-refundable cost, should a painting be withdrawn prior to the exhibition, or the painting not being accepted by judges.

Insurance for Exhibiting

Artists may wish to have their own insurance against loss or damage when exhibiting, as the SSBA cannot be held responsible.

Pricing of Pictures

When considering price, it is a good idea to include – cost of materials, length of time taken to paint, cost of mounting and framing, entry fee and cost of travel to and from the venue to deliver and collect work (including details such as parking charges etc.) There will also be a commission of 20% which will be deducted from the total price if the picture is sold. Please also remember that under-valuing your work may make it difficult for other artists to sell theirs.

IMPORTANT DATES – NOTE THESE HAVE CHANGED SINCE GUIDELINES INITIALLY ISSUED

DEADLINE FOR SUBMISSION FORM	20 th December 2024 midday
DEADLINE FOR SUBMISSION OF IMAGES	20 th December 2024 midday
DELIVERY OF PAINTINGS TO GALLERY	14 th May 2025 between 10:30 and midday
EXHIBITION DATES	15 th to 21 st May 2025
COLLECTION OF PAINTINGS FROM GALLERY	21 st May 2025 time to be notified later

Instructions specific to this exhibition at The Custom House Gallery

Application Forms

An online application form has been made available to make it easier for all to complete but if you are unable to do so, please contact Valerie Gordon on 07738201911 to discuss an alternative method.

Application form - <https://form.jotform.com/241593205024347>

Most fields on the application form are self-explanatory but there is one field titled 'Back story' where we would like you to complete a short description (less than 200 words) about why you have chosen your subject. The easiest way to complete this field is to type up the description in Microsoft Word or another word processor and copy and paste this into the field as you cannot see the full amount of text on the application form itself. It will be there and once submitted you will get an e-mail with your form that shows the full field.

The application form will not allow input after 20th December 2024 at midday, which is the cutoff date for accepting applications – NO paintings or changes to applications will be accepted after that date and time. Please try to send them well before that date so that if there are any issues they can be resolved in time. **Images must also be sent by 20th December via WeTransfer** (see under image definition).

Entry fee

There will be an entry fee of £15 for each artwork, to be paid at same time as submission . The fee applies to submission for assessment and curation, irrespective of selection or nonacceptance for exhibition. There is no additional hanging fee.

Delivery of paintings

Paintings should be delivered directly to the gallery on 14th May 2025 between 10:30 and 12:00 midday. If you are unable to deliver at that time, please contact Valerie Gordon to arrange an alternative arrangement.

Opening Event

Details of the opening event will be sent out later.

Preparing Paintings

Paintings must have D ring fittings **with string**.

Labelling

For authentication purposes, and to allow checking of the paintings against the list of paintings submitted, we ask that all works must have the following information written on the back - either directly on the backing board or on a securely fixed sticker:

Original *watercolour / charcoal drawing / coloured pencil / mixed media* etc - choose which best fits your piece or use your own description

Title of work

Scientific name

Artist's name

Artist's signature

Price

Year completed (optional)

It is very important that this information is securely fixed to the back of each painting and has the same title as on the application form as it will be checked before hanging.

Image definition

The Worldwide day of Botanical Art will include a selection of images presented across the globe via the website and a high-quality image of each painting is required.

Your submission must be either professionally scanned or photographed to provide an accurate digital image.

Each image should be 300dpi with minimum height of 3000 pixels and in jpg format.

Each file must have the Latin name of the image and your name attached to the file and should be sent to submissions@botanicascotia.uk by WeTransfer <https://wettransfer.com/> at no cost for up to 2GB .

Please ensure the files are named correctly.

Collection of Paintings

Unless you are informed that your paintings, cards and prints have all been sold, please collect your them from the gallery on 21st May 2025 or, if you are unable to collect, please contact Valerie Gordon to arrange alternative collection. A reminder with collection times will be sent nearer the date.

Commission

The SSBA will take a commission of 20% on all sales (paintings, prints and cards) to go towards the cost of hiring the gallery. There is no VAT on top of this.

Payment on Sales

SSBA will reimburse sales directly to artists within 30 days from the end of the exhibition.

Cards and Prints

Cards and Prints can be submitted. However, they must be included on the entry form or they will not be accepted.

A limit of 3 card types with up to 10 of each and 3 print types with up to 3 of each will be accepted.

Prints must be backed, mounted, wrapped in cellophane, priced, and contain a label giving details of **the artists name, title, original picture medium, price and be signed.**

All cards must be individually priced and be in cellophane covers. **Cards should be delivered in a lidded box with artist's name on the end.**

Please ensure that the prices on the cards and prints are the same as stated on the entry form.

If you have any questions on the exhibition or what is required, please e-mail info@botanicascotia.uk